



Job Title:	Head of Environment Operations
Department:	Environment
Reports to:	Environment Director
Direct Reports:	1
Location:	Activity Based Onsite
Contract Type:	Permanent – 37 hours per week
Grade:	CA6

Main purpose of the job

To strategically lead and deliver the effective and efficient management of the Authority's operational assets that protect the public and the environment from the impacts of legacy mining.

To work with ELT, Innovation and Services Delivery and across the wider organisation, to ensure and enable innovation, continuous improvement to maximise social and environmental value, alongside value for the taxpayer.

To provide robust, consistent, strategic leadership to the management of long-term service contracts, centred on strong commercially minded performance management, efficiency, innovation, health, safety and wellbeing, environmental compliance and value for money.

Key Responsibilities

Specific

- Leading the Contracts team, contracted service providers and internal Subject Matter Experts to develop and deliver robust, cost-effective delivery programmes that:
 - protect people and the environment from the impacts of legacy mining
 - deliver enhanced social value from the Mining Remediation Authority's operational assets
 - Facilitate a programme of effective monitoring and review of delivery performance, highlighting and assessing opportunities for improvement and efficiencies in both service provisions and financial performance
- Ensuring future strategic plans consider wider risks and opportunities such as but not limited to; climate change, sustainability, mine water heat and water scarcity, alongside key water and environmental government policy and delivering social, economic & environmental value.

- Proactively leading operational input to support the delivery of the Mining Remediation Authority's wider business objectives, eg Heat, Ochre, Social Value, Greening Government Commitments.
- Working collaboratively with the Heads of Project Delivery (Coal and Metals) to ensure the development of new assets required to deliver the outcomes of the coalfield strategies and the investments in the refurbishment of existing assets are delivered to plan, budget and aligned with the Mining Remediation Authority's corporate risk appetite.
- Proactively lead the response to environmental incidents, including investigations, reputational management and ensuring prompt, proportionate responses.
- Building and maintaining collaborative networks with senior stakeholders, including key strategic partners in the water environment and regulators such as the Environment Agency, the Scottish Environment Protection Agency and Natural Resources Wales.
- Providing the Executive team, relevant committees and Board with regular updates on corporate objectives, current and emerging risks and operational performance.
- Being an active member of the Environment Directorate's senior leadership team assisting in the delivery of continuous improvement, performance management and forward strategy across the directorate and the Mining Remediation Authority.

General

- To act in accordance with the behaviours and values of the organisation and be a true advocate of these, coaching and mentoring others where required.
- To manage your own performance to be accountable for meeting individual, team and corporate objectives.
- To act in accordance with the Scheme of Delegation and ensure propriety and regularity in the handling of public funds.
- To comply with and contribute to the improvement of operational and team processes and procedures.
- To assist with the preparation and execution of the team's objectives, budgets and financial records.
- To identify opportunities and implement change leading to team development, system improvement and good value for money.
- To maintain and develop positive stakeholder relationships in order to promote the Authority and assist it to meet its objectives.
- To support research and development projects as appropriate.

- To ensure that the Authority's statutory responsibilities are effectively discharged.
- To carry out any further reasonable requests from your line manager.

Competencies	Level
Seeing the bigger picture - has an in-depth understanding and knowledge of how the role fits with and supports Mining Remediation Authority's business priorities	6
Changing and improving - responsive, innovative and seek out opportunities for continuous improvement	6
Making effective decisions - objective; uses sound judgement, evidence and knowledge to provide accurate, expert and professional advice in a timely manner	6
Leading and communicating - leads from the front and communicates with clarity, conviction and enthusiasm	5
Collaborating and partnering - creates and maintains positive, professional and trusting working relationships with a wide range of people, within and outside Mining Remediation Authority, to achieve results	6
Building capability for all - has a strong focus on continuous learning for self, others and the organisation	5
Achieving commercial outcomes - has a commercial, financial and sustainable mind-set to ensure all products and services deliver added value and stimulate growth	6
Delivering good value for money - achieves a good mix of quality and effectiveness for minimal cost and to improve return on investment	6
Managing a quality service - plans, organises and manages their time and activities to deliver a high-quality customer experience	5
Delivering at pace - delivers timely performance, with energy, and taking responsibility and accountability for high-quality outcomes	5

Person specification

	Essential criteria
Qualifications and Training	
Experience and Knowledge	Significant experience of contract management in either an operational, engineering or environmental area. Knowledge of government water and environmental legislation and policy Budget management experience Strategy development and delivery Leadership and management of diverse teams Working knowledge of Health, Safety and Environmental issues Experience of managing senior stakeholders
Skills and Abilities	Exceptional leadership and team development skills Exceptional stakeholder management Good negotiation skills Excellent written, communication and presentation skills Ability to deal with a high volume, detailed and prioritised workload Good interpersonal and managerial skills
Other	Field visits to remote and difficult to access sites Occasional overnight stays Use of PPE Valid UK Driving Licence



*Making a better future for people
and the environment in mining areas*